

# Learn Microsoft Office 2010 for Better Job Opportunities

Enroll today! Classes begin in January.

*“This program exceeded my expectations and helped me build my confidence.”*

— Stacey, '16 Graduate



Learn the basics and beyond of...

**Word**

**Excel**

**PowerPoint**

**Publisher**

**Internet**

**Access**

**Outlook**

## Program Features

- Two 3-hour interactive sessions per week over 12 weeks
- Day or evening class times based on availability
- Instructor-led training in our modern computer lab
- Course materials provided
- Certificate of completion upon course graduation

## Scholarships

- Available for qualifying applicants
- Application must be submitted in advance for consideration of full or partial scholarship

## Program Fee

\$720 per person (includes 72 hours of training and course material)

For program details, enrollment form and/or scholarship application, visit [www.hermelinort.org](http://www.hermelinort.org)

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